

Resolution No: 19-475
Introduced: May 21, 2020
Adopted: May 21, 2020

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Approval of the Montgomery County Portion of the FY 2021 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2021 Planning Activities Workprogram

Background

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2021 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, the Council held public hearings on the Operating Budget and the Executive's recommendations on April 16, 2020.

Action

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2021 Operating Budget in the amounts shown below.

Part I. Administration Fund				
	M-NCPPC Jan 2020 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Commissioners' Office (Note 1)	1,265,196		(30,000)	1,235,196
Planning Department				
Planning Director's Office	1,441,992			1,441,992
Management Services	1,270,426			1,270,426
Communications Division	1,575,036			1,575,036
Functional Planning & Policy (Notes 2 & 3)	3,054,058		(325,000)	2,729,058
Area 1 (Note 4)	1,692,059		(25,000)	1,667,059
Area 2 (Note 3)	2,250,563		(200,000)	2,050,563
Area 3 (Note 5)	1,693,553		(25,000)	1,668,553
Dev. Applications & Regulatory Coordination	919,206			919,206
Information Technology and Innovation	3,611,371			3,611,371
Research and Special Projects (Note 6)	1,139,647		(175,000)	964,647
Support Services (Note 7)	2,632,120		(31,260)	2,600,860
Subtotal Planning and Commissioners' Office	21,280,031	-	(781,260)	20,498,771
Central Administrative Services				
Department of Human Resources and Management (Note 8)	2,459,657		(2,390)	2,457,267
Department of Finance (Notes 8 & 9)	2,254,622		(28,587)	2,226,035
Legal Department (Notes 8 & 10)	1,639,427		(60,782)	1,578,645
Merit System Board	87,200			87,200
Office of Inspector General (Notes 8 & 11)	391,353		(63,808)	327,545
Corporate IT (Notes 8 & 12)	1,735,335		(50,635)	1,684,700
Support Services	653,092			653,092
Subtotal Central Administrative Services	9,220,686	-	(206,202)	9,014,484
Nondepartmental (Note 13)	2,470,689		(734,174)	1,736,515
Total Administration Fund	34,236,602	-	(1,751,636)	32,484,966
Note 1: Reduction to Planning Board and staff training, and diversity event support				
Note 2: Reduction in professional services to support Mixed-Use Trip Generation Tool, Historic Preservation at 40, and Bikeway Branding Plan				
Note 3: Reduction to reflect Jan. 2020 Appropriation for the I-270 Transit Corridor Functional Master Plan (\$100k FPP; \$200k Area 2)				
Note 4: Reduction in professional services to support Urban Loading and Delivery Management Study				
Note 5: Reduction in professional services to support Noise Guidelines Update				
Note 6: Reduction in professional services to support Equity Opportunity Index, and Mixed-Use Development: Current Status and Future Trends				
Note 7: Reduction in CPI increases for supplies and contractual increases for services; continuity of services adjustment for CWIT project share				
Note 8: Reduction or adjustment in Commission-wide IT Project funding				
Note 9: Reduction in funding for Supplier Diversity Program position				
Note 10: Elimination of restoration of FY20 personnel lapse reduction				
Note 11: Elimination of additional Inspector position, and training and peer review contract funding				
Note 12: Elimination of new help desk initiative				
Note 13: Elimination of compensation marker, and reduction of reclassification marker				

Part II. Park Fund				
	M-NCPPC Jan 2020 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Director of Parks (Note 7)	1,589,025		(49)	1,588,976
Public Affairs & Community Partnerships (Notes 7, 14 & 15)	3,612,639		(269,412)	3,343,227
Management Services (Notes 7 & 16)	2,844,865		(151,817)	2,693,048
Information Technology & Innovation (Note 7)	2,728,668		(39,400)	2,689,268
Park Planning and Stewardship (Notes 7, 14 & 17)	6,711,207		(227,209)	6,483,998
Park Development (Notes 7 & 18)	4,143,841		(100,697)	4,043,144
Park Police (Notes 7 & 14)	15,018,761		(24,600)	14,994,161
Horticulture, Forestry & Environmental Education (Notes 7 & 14)	10,662,939		(33,625)	10,629,314
Facilities Management (Notes 7, 14 & 19)	13,885,513		(514,657)	13,370,856
Northern Parks (Notes 7, 14 & 20)	11,026,996		(139,870)	10,887,126
Southern Parks (Notes 7, 14, 20 & 21)	15,708,914		(366,359)	15,342,555
Support Services (Notes 7, 8 & 22)	12,745,320		(210,395)	12,534,925
Subtotal Park Operations	100,678,688	-	(2,078,090)	98,600,598
Nondepartmental (Note 13)	8,026,045		(1,928,107)	6,097,938
Debt Service	7,165,410			7,165,410
Total Park Fund	115,870,143	-	(4,006,197)	111,863,946
Note 14: Elimination of anniversary increase to seasonal funding				
Note 15: Elimination of requested funding to enhance customer service, ADA publications, and Events for Parks Activation				
Note 16: Elimination of requested funding to enhance labor relations and program access				
Note 17: Elimination of requested funding to enhance equity analysis				
Note 18: Elimination of requested funding to enhance procurement				
Note 19: Elimination of requested funding to enhance facility condition assessments, court resurfacing, and electrical upgrades to carbon producing facilities				
Note 20: Elimination of stormwater management positions due to limited WQPF funding				
Note 21: Elimination of requested funding to enhance athletic field project design and construction management, renovation inspection, and nutrient management				
Note 22: Elimination of requested funding to enhance the internship program; reduced funding for capital equipment debt service				

Part III. Grants				
	M-NCPPC Jan 2020 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Admin Fund Future Grants	150,000	-		150,000
Park Fund Future Grants	400,000	-		400,000
Total Expenditures	550,000	-		550,000

Part IV. Self Supporting Funds				
	M-NCPPC Jan 2020 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Enterprise Fund (Note 13)	10,634,588	-	(85,479)	10,549,109
Property Management Fund (Note 13)	1,586,500	-	(9,829)	1,576,671
Total Expenditures	12,221,088	-		12,125,780

Part V. Advanced Land Acquisition Debt Service Fund				
	M-NCPPC Jan 2020 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Debt Service	142,600	-		142,600
Total Expenditures	142,600	-		142,600

Part VI. Internal Service Funds				
	M-NCPPC Jan 2020 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Risk Management Fund (Note 13)	3,613,275	-	(9,951)	3,603,324
Capital Equipment Fund	3,656,413	-	-	3,656,413
CIO/CWIT Fund (Notes 8 & 13)	1,987,970		(36,135)	1,951,835
Wheaton Headquarters Building Fund	2,794,400	-		2,794,400
Total Expenditures	12,052,058	-		12,005,972

Part VII. Special Revenue Fund				
	M-NCPPC Jan 2020 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Park Activities	2,967,428	-		2,967,428
Planning Activities	4,385,001	-		4,385,001
Total Expenditures	7,352,429	-	-	7,352,429

- In accordance with the Council's Continuity of Services budget approach, this resolution does not include funds to provide merit pay increments, cost of living adjustments, and/or lump sum payments.

3. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
5. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2021. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
 - a) The program must not require any present or future County funds.
 - b) Subject to the balance in the account, any amount can be transferred in FY 2021 for any program that meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2020; (3) the program was included in the FY 2021 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2021. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
 - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$1,615,120 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.
8. The Council appropriates \$4,001,496 from the Water Quality Protection Fund, which consists of \$415,600 to the Planning Department and \$3,585,896 to the Department of Parks, for expenses incurred to perform the following activities:
 - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
 - Compliance with NPDES Permit for Industrial Sites;
 - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
 - Special Protection area reviews and enforcement (not covered by fees);
 - Developing and monitoring stream buffers;
 - Forest conservation reviews and enforcement in and abutting stream buffers;
 - Environmental sections on comprehensive master plans related to water quality; and
 - Review of stormwater management concepts.

9. The Council approves the master plan schedule attached to this resolution. The following studies included in the attached schedule did not receive funding for professional services: Predictive Safety Analysis, Urban Loading and Delivery Management Study, Mixed-Use Development: Current Status and Future Trends, Equity Opportunity Index, and Historic Preservation at 40.

This is a correct copy of Council action.



Selena Mendy Singleton, Esq.,
Clerk of the Council

**FY21 Proposed Master Plan and Major Projects Schedule
April 2020**

Master Plan & Major Projects	2020				2021				2022				2023											
	FY21				FY22				FY23															
	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
Germantown Plan for Town Sector Zone	■																							
Complete Streets Design Guide/Roadway Functional Class System	■	■	■	■	■	■	■	■																
Shady Grove Sector Plan - Minor Master Plan Amendment	■	■	■	■	■	■	■	■	■	■	■	■												
Ashton Minor Master Plan Amendment	■	■	■	■	■	■	■	■	■	■	■	■												
General Plan Update	■	■	■	■	■	■	■	■	■	■	■	■												
Rustic Roads Functional Master Plan Update	■	■	■	■	■	■	■	■	■	■	■	■												
Great Seneca Science Corridor Plan Amendment	■	■	■	■	■	■	■	■	■	■	■	■												
Pedestrian Master Plan	■	■	■	■	■	■	■	■	■	■	■	■												
I-270 Corridor Transit Plan	■	■	■	■	■	■	■	■	■	■	■	■												
Silver Spring Master Plan	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
Takoma Park Minor Master Plan Amendment					■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Fairland/Briggs Chaney Minor Master Plan Amendment					■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Subdivision Staging Policy Update	■	■	■	■																				
Preserving Community Value of Ethnically Diverse Retail Centers	■	■	■	■	■	■	■	■																
White Flint Sector Plan's Metrorail Station Area - Ten Year Check Up	■	■	■	■	■	■	■	■																
Predictive Safety Analysis	■	■	■	■	■	■	■	■																
Urban Loading and Delivery Management Study	■	■	■	■	■	■	■	■																
Mixed Use Development: Current Status and Future Trends	■	■	■	■	■	■	■	■	■	■	■	■												
Equity Opportunity Index	■	■	■	■	■	■	■	■	■	■	■	■												
Historic Preservation at 40	■	■	■	■	■	■	■	■	■	■	■	■												

■ Staff	■ Planning Board Draft	■ Council Review
■ Planning Board	■ CE Review & Council Noticing Period	■ Commission Adoption, SMA
	■ Hearing	■ Montgomery County Elections