

Public Hearing

MEMORANDUM

October 21, 2011

TO: County Council

FROM: Amanda Mihill, Legislative Attorney *A. Mihill*

SUBJECT: **Public Hearing:** Bill 32-11, Boards, Committees, and Commissions – Committee Evaluation and Review Board – Report

Bill 32-11, Boards, Committees, and Commissions – Committee Evaluation and Review Board – Report, sponsored by Councilmembers Navarro and Rice, President Ervin, and Councilmember Riemer, was introduced on October 4, 2011. A Government, Operations and Fiscal Policy Committee worksession is tentatively scheduled for October 24 at 10:30 a.m. A second worksession is tentatively scheduled for October 31.

Bill 32-11 would establish a deadline for the Committee Evaluation and Review Board to issue its report to the Executive and Council; require the Board to consider scenarios to reduce County staff time supporting boards, committees, and commissions; require the Board to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

This packet contains:

Bill 32-11

Legislative Request Report

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Bill No. 32-11
Concerning: Boards, Committees, and
Commissions – Committee
Evaluation and Review Board –
Report
Revised: 9/28/2011 Draft No. 3
Introduced: October 4, 2011
Expires: April 4, 2013
Enacted: _____
Executive: _____
Effective: _____
Sunset Date: _____
Ch. _____, Laws of Mont. Co. _____

COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

By: Councilmembers Rice and Navarro, Council President Ervin, and Councilmember Riemer

AN ACT to:

- (1) establish a deadline for the Committee Evaluation and Review Board to issue its report to the Executive and Council;
- (2) require the Board to consider scenarios to reduce County staff time supporting boards, committees, and commissions;
- (3) require the Board to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and
- (4) generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

By amending

Montgomery County Code
Chapter 2, Administration
Section 2-146

Boldface	<i>Heading or defined term.</i>
<u>Underlining</u>	<i>Added to existing law by original bill.</i>
[Single boldface brackets]	<i>Deleted from existing law by original bill.</i>
<u>Double underlining</u>	<i>Added by amendment.</i>
[[Double boldface brackets]]	<i>Deleted from existing law or the bill by amendment.</i>
* * *	<i>Existing law unaffected by bill.</i>

The County Council for Montgomery County, Maryland approves the following Act:

Sec. 1. Section 2-146 is amended as follows:

2-146. Terms of committees.

* * *

(c) Committee Evaluation and Review Board.

(1) The County Executive must appoint and convene at least every 10 years, subject to confirmation by the Council, a citizens review committee comprised of [no fewer than] at least 11 members.

(2) [This committee] The Committee must review the committee system and each then-existing committee and report to the Executive and Council its recommendations for changes in individual committees and the committee system as a whole. The Committee must submit an interim report to the Executive and Council within 6 months of appointment and submit a final report within 12 months of appointment.

(3) The County Executive must designate the review committee's chair and vice-chair.

Sec. 2. Contents of Committee Evaluation and Review Board Report. As part of its report, the Committee Evaluation and Review Board appointed in 2011 must develop scenarios for reduction of County staff time used to support the committees. The report must include reduction scenarios of 25%, 50%, and 75%.

Sec. 3. Continuation of certain board, committees, and commissions:

(a) *Purpose.* The County has many boards, committees, and commissions that provide a valuable service to the County with the work they perform. These boards, committees, and commissions require significant personnel and operating costs to function. In Fiscal Year 2011, the County spent an approximate \$1.4 million on personnel and

28 operating costs to support the County’s boards, committees, and
 29 commissions. While these boards, committees, and commissions
 30 provide a valuable service, there may be opportunities for consolidation.

31 (b) *Continuation.*

32 (1) In this section, the following words have the meanings indicated:

33 *Advisory board* means the following boards, committees, and
 34 commissions:

- 35 Advisory Committee on Consumer Protection
- 36 Agricultural Advisory Committee
- 37 Airpark Liaison Committee
- 38 Cable and Communications Advisory Committee
- 39 Commission for Women
- 40 Commission on Aging
- 41 Commission on Child Care
- 42 Commission on Children and Youth
- 43 Commission on Health
- 44 Commission on Juvenile Justice
- 45 Commission on People with Disabilities
- 46 Commission on Veterans Affairs
- 47 Committee for Ethnic Affairs
- 48 Committee on Hate/Violence
- 49 County-wide Recreation Advisory Board
- 50 Criminal Justice Coordinating Commission
- 51 Department of Permitting Services Advisory Committee
- 52 Dickerson Area Facilities Implementation Group
- 53 Domestic Violence Coordinating Council
- 54 Down County Recreation Advisory Board

- 55 East County Citizens Advisory Board
- 56 East County Recreation Advisory Board
- 57 Energy and Air Quality Advisory Committee
- 58 Fire and Emergency Services Commission
- 59 Forest Conservation Advisory Committee
- 60 Friendship Heights TMD Advisory Committee
- 61 Library Board
- 62 Mental Health Advisory Committee
- 63 Mid-County Citizens Advisory Board
- 64 Mid-County Recreation Advisory Board
- 65 Montgomery Cares Program Advisory Board
- 66 Noise Control Advisory Board
- 67 Pedestrian and Traffic Safety Advisory Committee
- 68 Rustic Roads Advisory Committee
- 69 Silver Spring Citizens Advisory Board
- 70 Silver Spring Transportation Management District Advisory
71 Committee
- 72 Silver Spring Urban District Advisory Committee
- 73 Solid Waste Advisory Committee
- 74 Sustainability Working Group
- 75 Taxicab Services Advisory Committee
- 76 Technology Investment Fund Loan/Grant Committee
- 77 Upcounty Citizens Advisory Board
- 78 Upcounty Recreation Advisory Board
- 79 Victim Services Advisory Board
- 80 Water Quality Advisory Group
- 81 Western Montgomery County Citizens Advisory Board

Wheaton Urban District Advisory Committee

Committee Evaluation and Review Board means the Board appointed under §2-146.

(2) Each advisory board must indicate to the Committee Evaluation and Review Board, within 60 days after the Committee Evaluation and Review Board is appointed, if the advisory board should continue. Each advisory board that so indicates must provide the Committee Evaluation and Review Board with the following:

- (A) a description of the work the advisory board does;
- (B) justification for why the advisory board should be continued;
- (C) a list of accomplishments from the prior 2 years;
- (D) a 2-year work program; and
- (E) an explanation of the amount of resources, including County employee staff time, used and a plan to reduce the use of those resources.

(3) In addition to the duties in §2-146, as part of its report, the Committee Evaluation and Review Board appointed in 2011 must review each advisory board that requests continuation under subsection (b)(2) and recommend to the Council whether the advisory board should continue.

Approved:

Valerie Ervin, President, County Council

Date

LEGISLATIVE REQUEST REPORT

Bill 32-11,
Boards, Committees, and Commissions –
Committee Evaluation and Review Board – Report

DESCRIPTION:	Bill 29-11 would establish a deadline for the Committee Evaluation and Review Board (CERB) to issue its report to the Executive and Council; require CERB to consider scenarios to reduce County staff time supporting boards, committees, and commissions; require CERB to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.
PROBLEM:	The County has many boards, committees, and commissions that provide a valuable service to the County with the work they perform and the advice they render. However, the boards, committees, and commission require significant personnel and operating costs to function.
GOALS AND OBJECTIVES:	To receive advice about how personnel costs associated with staffing these boards, committees, and commissions can be reduced; and provide CERB with specific criteria with which to review certain advisory boards, committees, and commissions.
COORDINATION:	Executive staff.
FISCAL IMPACT:	To be requested.
ECONOMIC IMPACT:	To be requested.
EVALUATION:	To be requested.
EXPERIENCE ELSEWHERE:	To be researched.
SOURCE OF INFORMATION:	Amanda Mihill, Legislative Attorney (240) 777-7815
APPLICATION WITHIN MUNICIPALITIES:	Applies only to County boards, committees, and commissions.
PENALTIES:	N/A

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