

**Introduction**

**MEMORANDUM**

September 30, 2011

TO: County Council

FROM: Amanda Mihill, Legislative Attorney *A. Mihill*

SUBJECT: **Introduction:** Bill 32-11, Boards, Committees, and Commissions – Committee Evaluation and Review Board – Report

Bill 32-11, Boards, Committees, and Commissions – Committee Evaluation and Review Board – Report, sponsored by Councilmembers Rice and Navarro, President Ervin, and Councilmember Riemer, is scheduled to be introduced on October 4, 2011. A public hearing is tentatively scheduled for October 25 at 1:30 p.m.

Bill 32-11 would establish a deadline for the Committee Evaluation and Review Board to issue its report to the Executive and Council; require the Board to consider scenarios to reduce County staff time supporting boards, committees, and commissions; require the Board to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

This packet contains:

Bill 32-11  
Legislative Request Report

Circle

1  
6

Bill No. 32-11  
Concerning: Boards, Committees, and  
Commissions -- Committee  
Evaluation and Review Board --  
Report  
Revised: 9/28/2011 Draft No. 3  
Introduced: October 4, 2011  
Expires: April 4, 2013  
Enacted: \_\_\_\_\_  
Executive: \_\_\_\_\_  
Effective: \_\_\_\_\_  
Sunset Date: \_\_\_\_\_  
Ch. \_\_\_\_\_, Laws of Mont. Co. \_\_\_\_\_

## COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

---

By: Councilmembers Rice and Navarro, Council President Ervin, and Councilmember Riemer

---

**AN ACT** to:

- (1) establish a deadline for the Committee Evaluation and Review Board to issue its report to the Executive and Council;
- (2) require the Board to consider scenarios to reduce County staff time supporting boards, committees, and commissions;
- (3) require the Board to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and
- (4) generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

By amending

Montgomery County Code  
Chapter 2, Administration  
Section 2-146

**Boldface**

Underlining

[Single boldface brackets]

Double underlining

[[Double boldface brackets]]

\* \* \*

*Heading or defined term.*

*Added to existing law by original bill.*

*Deleted from existing law by original bill.*

*Added by amendment.*

*Deleted from existing law or the bill by amendment.*

*Existing law unaffected by bill.*

*The County Council for Montgomery County, Maryland approves the following Act:*



28 operating costs to support the County's boards, committees, and  
 29 commissions. While these boards, committees, and commissions  
 30 provide a valuable service, there may be opportunities for consolidation.

31 (b) *Continuation.*

32 (1) In this section, the following words have the meanings indicated:

33 *Advisory board* means the following boards, committees, and  
 34 commissions:

35 Advisory Committee on Consumer Protection

36 Agricultural Advisory Committee

37 Airpark Liaison Committee

38 Cable and Communications Advisory Committee

39 Commission for Women

40 Commission on Aging

41 Commission on Child Care

42 Commission on Children and Youth

43 Commission on Health

44 Commission on Juvenile Justice

45 Commission on People with Disabilities

46 Commission on Veterans Affairs

47 Committee for Ethnic Affairs

48 Committee on Hate/Violence

49 County-wide Recreation Advisory Board

50 Criminal Justice Coordinating Commission

51 Department of Permitting Services Advisory Committee

52 Dickerson Area Facilities Implementation Group

53 Domestic Violence Coordinating Council

54 Down County Recreation Advisory Board

55 East County Citizens Advisory Board  
56 East County Recreation Advisory Board  
57 Energy and Air Quality Advisory Committee  
58 Fire and Emergency Services Commission  
59 Forest Conservation Advisory Committee  
60 Friendship Heights TMD Advisory Committee  
61 Library Board  
62 Mental Health Advisory Committee  
63 Mid-County Citizens Advisory Board  
64 Mid-County Recreation Advisory Board  
65 Montgomery Cares Program Advisory Board  
66 Noise Control Advisory Board  
67 Pedestrian and Traffic Safety Advisory Committee  
68 Rustic Roads Advisory Committee  
69 Silver Spring Citizens Advisory Board  
70 Silver Spring Transportation Management District Advisory  
71 Committee  
72 Silver Spring Urban District Advisory Committee  
73 Solid Waste Advisory Committee  
74 Sustainability Working Group  
75 Taxicab Services Advisory Committee  
76 Technology Investment Fund Loan/Grant Committee  
77 Upcounty Citizens Advisory Board  
78 Upcounty Recreation Advisory Board  
79 Victim Services Advisory Board  
80 Water Quality Advisory Group  
81 Western Montgomery County Citizens Advisory Board

Wheaton Urban District Advisory Committee

*Committee Evaluation and Review Board* means the Board appointed under §2-146.

(2) Each advisory board must indicate to the Committee Evaluation and Review Board, within 60 days after the Committee Evaluation and Review Board is appointed, if the advisory board should continue. Each advisory board that so indicates must provide the Committee Evaluation and Review Board with the following:

- (A) a description of the work the advisory board does;
- (B) justification for why the advisory board should be continued;
- (C) a list of accomplishments from the prior 2 years;
- (D) a 2-year work program; and
- (E) an explanation of the amount of resources, including County employee staff time, used and a plan to reduce the use of those resources.

(3) In addition to the duties in §2-146, as part of its report, the Committee Evaluation and Review Board appointed in 2011 must review each advisory board that requests continuation under subsection (b)(2) and recommend to the Council whether the advisory board should continue.

*Approved:*

---

Valerie Ervin, President, County Council

Date

## LEGISLATIVE REQUEST REPORT

### Bill 32-11, Boards, Committees, and Commissions – Committee Evaluation and Review Board – Report

<b>DESCRIPTION:</b>	Bill 29-11 would establish a deadline for the Committee Evaluation and Review Board (CERB) to issue its report to the Executive and Council; require CERB to consider scenarios to reduce County staff time supporting boards, committees, and commissions; require CERB to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.
<b>PROBLEM:</b>	The County has many boards, committees, and commissions that provide a valuable service to the County with the work they perform and the advice they render. However, the boards, committees, and commission require significant personnel and operating costs to function.
<b>GOALS AND OBJECTIVES:</b>	To receive advice about how personnel costs associated with staffing these boards, committees, and commissions can be reduced; and provide CERB with specific criteria with which to review certain advisory boards, committees, and commissions.
<b>COORDINATION:</b>	Executive staff.
<b>FISCAL IMPACT:</b>	To be requested.
<b>ECONOMIC IMPACT:</b>	To be requested.
<b>EVALUATION:</b>	To be requested.
<b>EXPERIENCE ELSEWHERE:</b>	To be researched.
<b>SOURCE OF INFORMATION:</b>	Amanda Mihill, Legislative Attorney (240) 777-7815
<b>APPLICATION WITHIN MUNICIPALITIES:</b>	Applies only to County boards, committees, and commissions.
<b>PENALTIES:</b>	N/A

(6)