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|---|----------------------|
| Subject: Bill 13-19, County Property – Disposition – Reuse Analysis | |
| Purpose: To receive testimony – no vote expected | |
| Analyst: Amanda Mihill, Legislative Attorney <i>A. Mihill</i> | Committee: GO |
| Keywords: #MoCoProperties Other search terms: Disposition of Property, County properties, County facilities | |

EXPECTED ATTENDEES

None

COUNCIL DECISION POINTS & COMMITTEE RECOMMENDATIONS

None

DESCRIPTION/ISSUE

Bill 13-19 would modify the procedures for disposition of County property and require the Executive to submit a reuse analysis to the County.

SUMMARY OF KEY DISCUSSION POINTS

None

This report contains:

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| Staff Report | Page 1 |
| Bill 13-19 | ©1 |
| Legislative Request Report | ©7 |
| Fiscal and Economic Impact statement | ©8 |

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MEMORANDUM

June 14, 2019

TO: County Council

FROM: Amanda Mihill, Legislative Attorney *A. Mihill*

SUBJECT: Bill 13-19, County Property – Disposition – Reuse Analysis

PURPOSE: Public Hearing – no Council vote required

Bill 13-19, County Property – Disposition – Reuse Analysis, sponsored by Lead Sponsor Councilmember Alborno and Co-Sponsors Councilmembers Rice, Jawando, Friedson, Council President Navarro, Council Vice President Katz and Councilmembers Riemer, Hucker and Glass, was introduced on May 7. A Government Operations and Fiscal Policy Committee worksession is tentatively scheduled for June 27 at 2:00 p.m.¹

Bill 13-19 would modify the procedures for disposition of County property and require the Executive to submit a reuse analysis to the County.

| This packet contains: | <u>Circle #</u> |
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¹ #MoCoProperties

Other search terms: Disposition of Property, County properties, County facilities

Bill No. 13-19
Concerning: County Property --
Disposition – Reuse Analysis
Revised: 5/6/2019 Draft No. 2
Introduced: May 7, 2019
Expires: November 7, 2020
Enacted: _____
Executive: _____
Effective: _____
Sunset Date: None
Ch. _____, Laws of Mont. Co. _____

COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

Lead Sponsor: Councilmember Alborno
Co-Sponsors: Councilmembers Rice, Jawando, Friedson, Council President Navarro, Council Vice
President Katz and Councilmembers Riemer, Hucker and Glass

AN ACT to:

- (1) modify the procedures for disposition of County property;
- (2) require the Executive to submit a reuse analysis to the **[[County]] Council**; and
- (3) generally amend the County law regarding disposition of County property.

By amending

Montgomery County Code
Chapter 11B, Contracts and Procurement
Section 11B-45

| | |
|-------------------------------------|--|
| Boldface | <i>Heading or defined term.</i> |
| <u>Underlining</u> | <i>Added to existing law by original bill.</i> |
| [Single boldface brackets] | <i>Deleted from existing law by original bill.</i> |
| <u>Double underlining</u> | <i>Added by amendment.</i> |
| [[Double boldface brackets]] | <i>Deleted from existing law or the bill by amendment.</i> |
| * * * | <i>Existing law unaffected by bill.</i> |

The County Council for Montgomery County, Maryland approves the following Act:

1 **Sec. 1. Section 11B-45 is amended as follows:**

2 **11B-45. Disposition of real property.**

3 (a) The County Executive must adopt regulations to establish a process for
4 the disposition of any real property owned or controlled by the County,
5 other than surplus school facilities and property of nominal value
6 identified in the regulation. The regulations must provide for:

7 (1) coordination among [public] County departments and outside
8 agencies, including any municipality in which the real property is
9 located;

10 (2) opportunity to reserve property for alternative public use;

11 (3) comparative analysis of reuse proposals from County departments
12 and outside agencies before any disposition actions; and

13 (4) public notice and hearing on possible dispositions before final
14 decision on disposition, except that the County Executive may
15 waive the public hearing requirement for any real property that:

16 (A) has nominal value; or

17 (B) is recommended to be reused by the County government.

18 (b) As used in this Section the following words have the meanings
19 indicated[,]:

20 (1) County Department means any department or office within the
21 executive branch of the Montgomery County Government.

22 (2) [disposition] Disposition means a sale, a lease or license for a term
23 of 2 years or longer, or a lease or other document which includes
24 an option to buy. If a license or lease for an initial term of less than
25 2 years is extended or renewed beyond 2 years, that extension or
26 renewal is a disposition. Disposition does not include:

27 [(1)] (A) a lease of or license to use any parkland, or any facility
 28 located on parkland, that the Parks Department operates or
 29 manages for the County;

30 [(2)] (B) a license to use County property that is coterminous with
 31 a contract for services performed by the licensee;

32 [(3)] (C) a license to use County property to provide child or adult
 33 day care services;

34 [(4)] (D) a sale or lease of property to the Housing Opportunities
 35 Commission for housing development;

36 [(5)] (E) a sale of one or more housing units obtained by the
 37 County using its right of first refusal under Section 11A-3
 38 or 11A-4, Chapter 25A, or Chapter 53A, and resold for not
 39 less than the County paid; or

40 [(6)] (F) a transfer of County right-of-way that is needed to
 41 implement a road or transit project that is included in the
 42 applicable master or other land use plan.

43 (3) Outside agency means:

44 (A) the Housing Opportunities Commission;

45 (B) the Maryland-National Capital Park & Planning
 46 Commission;

47 (C) Montgomery College;

48 (D) Montgomery County Public Schools;

49 (E) the Revenue Authority;

50 (F) the Washington Suburban Sanitary Commission; and

51 (G) municipalities located in Montgomery County.

52 * * *

53 (d) Before seeking Council approval of a declaration of no further need under
 54 subsection (e), the Executive must submit to the Council and allow the
 55 Council at least 30 days to comment on:

- 56 (1) all material terms of the disposition, including the price or rent to
 57 be paid and any associated economic incentives; [and]
- 58 (2) any appraisal that the Executive relied on or will rely on in setting
 59 the property's market value[.]; and
- 60 (3) the comparative analysis of reuse proposals required in paragraphs
 61 (a)(3) and (h), including any proposals received from an outside
 62 agency.

63 * * *

64 (e) (1) In addition to the process required under subsection (a), before the
 65 disposition of any real property owned or controlled by the County
 66 (other than a property which has either nominal value or an
 67 appraised value lower than \$100,000) becomes final:

68 [(1)] (A) the Executive must publish a declaration in the County
 69 Register and post a notice on the County website that the
 70 County has no further need for the property or, if the
 71 disposition is a lease or license, has no further need for the
 72 property during the term of the lease or license; and

73 [(2)] (B) the Council, by resolution adopted after the Council holds
 74 a public hearing with a least 15 days advance notice, must
 75 approve[;]:

76 [(A)] (i) the Executive's declaration of no further need; and

77 [(B)] (ii) any disposition of the property at less than full
 78 market value.

- 79 (C) The Council may disapprove the Executive's declaration of
80 no further need if the Council finds that:
81 (i) there is further need for the real property;
82 (ii) a County department or outside agency has expressed
83 need for the real property; or
84 [[~~(ii)~~] (iii) approval of the declaration is contrary to the
85 public interest.
- 86 (2) The Director must adjust the \$100,000 floor in this subsection on
87 July 1 every third year by the percentage increase or decrease in
88 the applicable Consumer Price Index for All Urban Consumers
89 (CPI-U) for the Washington-Arlington-Alexandria Core Based
90 Statistical Area (CBSA), as published by the United States
91 Department of Labor, Bureau of Labor Statistics, or any successor
92 index, during the previous 3 calendar years, rounded to the nearest
93 \$1000.
- 94 (3) The Council may waive the public hearing required by this
95 subsection if it concludes that a hearing on a particular proposed
96 disposition is not necessary to properly assess the proposed action.
- 97 (4) If the Council does not act under this subsection within 60 days
98 after the Executive has submitted the proposed action, the
99 proposed action is automatically approved. The Council may
100 extend the 60-day deadline by resolution if the Council President
101 has informed the Executive, within 30 days after the Executive
102 submitted the proposed action, that the Council has not received
103 all information necessary to review the proposed action. If the 60
104 day deadline would fall during August or from December 15

105 through December 31, the deadline is automatically extended until
106 the next scheduled Council session.

107 (5) This subsection and subsection (c) do not apply to any disposition
108 of property that will be used primarily for housing development if
109 the recipient legally commits to the Director of the Department of
110 Housing and Community Affairs that at least 30% of the housing
111 units built on the property will be moderately priced dwelling units
112 or other units that are exempt from the development impact tax
113 under Section 52-41(g)(1)-(4).

114 * * *

115 *Approved:*

116

Nancy Navarro, President, County Council Date

117 *Approved:*

118

Marc Elrich, County Executive Date

119 *This is a correct copy of Council action.*

120

Megan Davey Limarzi, Esq., Clerk of the Council Date

LEGISLATIVE REQUEST REPORT
Bill 13-19

County Property – Disposition – Reuse Analysis

- DESCRIPTION:** Bill 13-19 would modify the procedures for disposition of County property and require the Executive to submit a reuse analysis to the County.
- PROBLEM:** Under the current process, the reuse analysis is not required to be presented to Council.
- GOALS AND OBJECTIVES:** To bring an additional layer of transparency and accountability to the property disposition process and give the Council information on how the reuse analysis was performed. To allow the Council to see which County departments or outside agencies expressed interest in potential surplus property and for what purpose.
- COORDINATION:** Procurement
- FISCAL IMPACT:** To be requested
- ECONOMIC IMPACT:** To be requested
- EVALUATION:** To be requested
- EXPERIENCE ELSEWHERE:** To be researched
- SOURCES OF INFORMATION:** Amanda Mihill, Legislative Attorney, 240-777-7815
- APPLICATION WITHIN MUNICIPALITIES:** n/a
- PENALTIES:** n/a



OFFICE OF MANAGEMENT AND BUDGET

Marc Elrich
County Executive

Richard S. Madaleno
Director

MEMORANDUM

June 7, 2019

TO: Nancy Navarro, President, County Council

FROM: Richard S. Madaleno, Director, Office of Management and Budget *RSM*
Michael Coveyou, Acting Director, Department of Finance *MC*

SUBJECT: FEIS for Bill 13-19, County Property – Disposition – Reuse Analysis

Please find attached the Fiscal and Economic Impact Statements for the above-referenced legislation.

RSM:cm

cc: Andrew Kleine, Chief Administrative Officer
Fariba Kassiri, Deputy Chief Administrative Officer
Debbie Spielberg, Special Assistant to the County Executive
Dale Tibbitts, Special Assistant to the County Executive
Lisa Austin, Office of the County Executive
Barry Hudson, Director, Public Information Office
David Platt, Department of Finance
Dennis Hetman, Department of Finance
Monika Coble, Office of Management and Budget
Bruce Meier, Office of Management and Budget
Chrissy Mireles, Office of Management and Budget

Office of the Director

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Fiscal Impact Statement
Bill 13-19, County Property – Disposition – Reuse Analysis

1. Legislative Summary

Bill 13-19 as introduced clarifies the County's process to dispose of real property. Council's authority in the disposition process. Council's authority in the disposition process is currently limited to approving or disapproving, by resolution, a Declaration of No Further Need (DNFN) issued by the Executive. The Bill would add a requirement that all reuse analyses, prepared during the County Executive's process, be sent to Council. Further the Bill gives Council the authority to disapprove the DNFN if they find that (1) there is further need for the real property; (2) a County Department or Outside Agency has expressed need for the real property, or; (3) approval of the declaration is contrary to the public interest.

2. An estimate of changes in County revenues and expenditures regardless of whether the revenues or expenditures are assumed in the recommended or approved budget. Includes source of information, assumptions, and methodologies used.

The Bill is not estimated to have a fiscal impact, as a reuse analysis is already prepared during the Executive process. The Bill could lead to fewer dispositions of real property, but any actual impact is indeterminate.

3. Revenue and expenditure estimates covering at least the next 6 fiscal years.

Per #2, Bill 13-19 should not impact County revenue or expenditures.

4. An actuarial analysis through the entire amortization period for each bill that would affect retiree pension or group insurance costs.

Not applicable.

5. An estimate of expenditures related to County's information technology (IT) systems, including Enterprise Resource Planning (ERP) systems.

Not applicable.

6. Later actions that may affect future revenue and expenditures if the bill authorizes future spending.

Not applicable. Bill 13-19 does not authorize future spending.

7. An estimate of the staff time needed to implement the bill.

Not applicable.

8. An explanation of how the addition of new staff responsibilities would affect other duties.

There is no impact to staff responsibilities, as a reuse analysis is already prepared during the Executive process.

9. An estimate of costs when an additional appropriation is needed.

No additional appropriation is needed to implement Bill 13-19.

10. A description of any variable that could affect revenue and cost estimates.

See #2.

11. Ranges of revenue or expenditures that are uncertain or difficult to project.

Not applicable.

12. If a bill is likely to have no fiscal impact, why that is the case.

Bill 13-19 requires transmittal to the Council of analyses prepared under the existing Executive process.

13. Other fiscal impacts or comments.

Not applicable.


14. The following contributed to and concurred with this analysis:

Greg Ossont, Deputy Director, Department of General Services

Bruce Meier, Office of Department Management and Budget



Richard S. Madaleno, Director
Office of Management and Budget



Date

**Economic Impact Statement
Bill 13-19 County Property – Disposition – Reuse Analysis**

Background:

Bill 13-19 would:

- (1) modify the procedures for disposition of County property;
- (2) require the Executive to submit a reuse analysis to the County; and
- (3) generally amend the County law regarding disposition of County property.

1. The sources of information, assumptions, and methodologies used.

There were no assumptions or needed methodologies in the formulation of this economic impact statement. Under the current process, the reuse analysis is completed by DGS but not required to be presented to Council.

2. A description of any variable that could affect the economic impact estimates.

The Bill enables the Council to see which County departments or outside agencies expressed interest in potential surplus property and for what purpose. Variables that could affect economic impact estimates are the resulting leveraged efficiencies that are potentially identified as a result of the reuse analysis. The scope and frequency that Council uses the analysis in making planning and development decisions with a more precise understanding of the costs and benefits inherent in each disposition will also affect the extent of the impact of this Bill for dispositions that are to be determined.

3. The Bill's positive or negative effect, if any on employment, spending, savings, investment, incomes, and property values in the County.

The extent of the Bill's impact on employment, spending, savings, investment, incomes, and property values in the County cannot be quantified with specificity given the effects will be contingent on the volume, scope, and findings of the future disposition analysis that will vary according to prevailing market conditions for specific sites that are not known at this time.

4. If a Bill is likely to have no economic impact, why is that the case?

See number 3.

5. The following contributed to or concurred with this analysis:

David Platt, Rob Hagedoorn, and Dennis Hetman, Finance.



Michael J. Cooney, Acting Director
Department of Finance

5/23/19 _____
Date