



## Classes for the MPDU Purchase Program

### Class Policies

**LOCATION: The First-Time Homebuyer Class (FTHB) and MPDU Orientation Seminar** are held at: Montgomery County Executive Office Building (EOB)

101 Monroe Street, Rockville, MD 20850.

Parking is free at the First Level of the Council Office Building Parking Garage. Entrance only from East Jefferson and Monroe Street intersection. Montgomery County's EOB is the high rise on the left behind the Potomac Valley Bank across the street.

**LOCATION: The Application Session** is held at: Department of Housing and Community Affairs 1401 Rockville Pike, 4<sup>th</sup> Floor, Rockville, MD 20850.

Parking for the application session is available in the G1 and G2 levels of the building garage. Parking is free after the ticket is validated at the end of the session.

**REGISTRATION:** Please visit the MPDU website at [montgomerycountymd.gov/mpdu](http://montgomerycountymd.gov/mpdu) to register for the classes. At least **one adult** member of each household must attend. Childcare is not provided, so please do not bring children to any of the seminars. Children under the age of 18 are not permitted to act as interpreters for other household members.

**CANCELLATION:** If you need to cancel or change your registration for a FTHB class, please call Housing and Community Initiatives (HCI) at 301-590-2765 or direct an email to [adminasst@hcii.org](mailto:adminasst@hcii.org). If you need to cancel or change a registration for an MPDU class, you must visit the county's MPDU online signup page at the appropriate seminar registration link at [www.montgomerycountymd.gov/mpdu](http://www.montgomerycountymd.gov/mpdu).

#### LATE ARRIVAL NOTICE:

1. For the FTHB class: Attendees arriving more than 15 minutes late to class will not receive a certificate of completion. You must attend the entire 3-hour class in order to get the certificate.
2. For the Orientation Seminar: Attendees arriving more than 15 minutes late to class will not be allowed to attend the class and will be asked to register for another available session.
3. For the Application Session: Attendees arriving more than 15 minutes late to class will not be allowed to attend the class and will be asked to register for another available session.

**INCLEMENT WEATHER POLICY:** Classes are canceled whenever the County government is closed due to inclement weather. To check the status of the County government, dial 311 or listen to WTOP AM radio 1500. **PLEASE NOTE: When Montgomery County Public Schools close for the day, open late, or cancel after school and evening activities due to bad weather, the FTHB class, MPDU Orientation Seminar and/or Application Session scheduled for that time and date will be canceled and re-scheduled for a later date. Please visit the [Montgomery County Public Schools](http://www.montgomeryschoolsmd.org) website for the latest information on cancellations.**

**ACCOMMODATIONS:** If required, sign language interpreters can be provided when two weeks' notice is given.

1. For the FTHB Class, please send an email to [adminasst@hcii.org](mailto:adminasst@hcii.org) or call (301) 590-2765 to make advance arrangements.
2. For the MPDU Orientation Seminar and Application Session, please call the county at (240) 777-0311.



Department of Housing and Community Affairs

## **Classes for the MPDU Purchase Program**